



# Zoom Setup & Access for Online CCR Meetings

By: Karen Taylor Davis, CCR Publicity Director

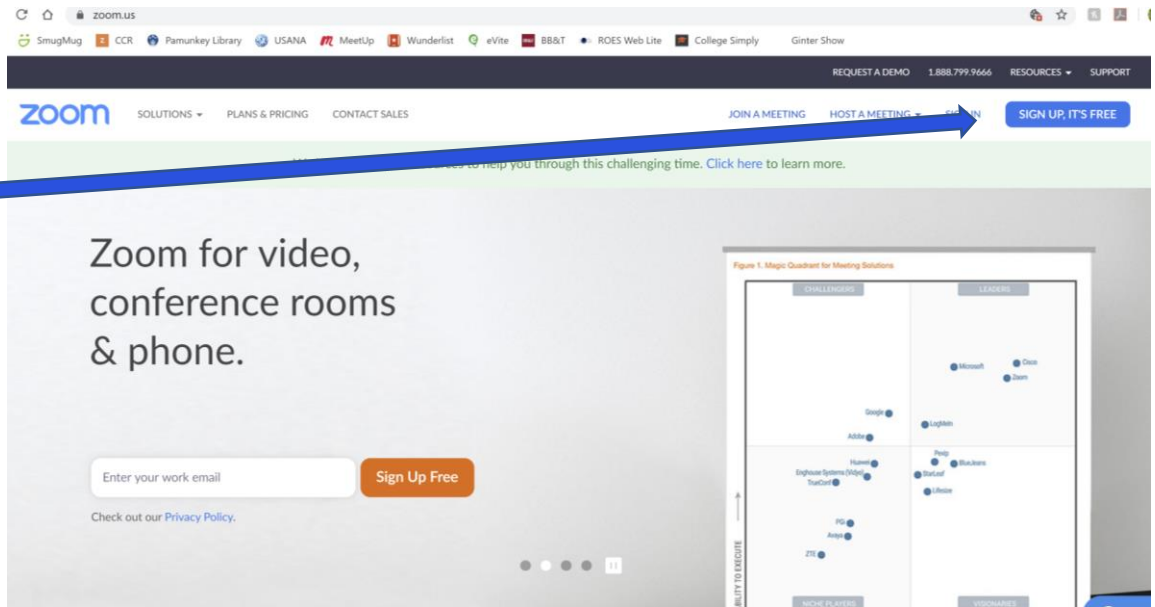
July 22, 2020

Zoom.us is a Website being utilized by businesses, schools and organizations to help clients, students and members connect and share information online. CCR plans to use Zoom to conduct our meetings and training sessions until we are able to meet again in person. (And, maybe even beyond if we like the format and it makes connecting and learning easier for our members.)

## Instructions What you will see:

Go to Zoom.us

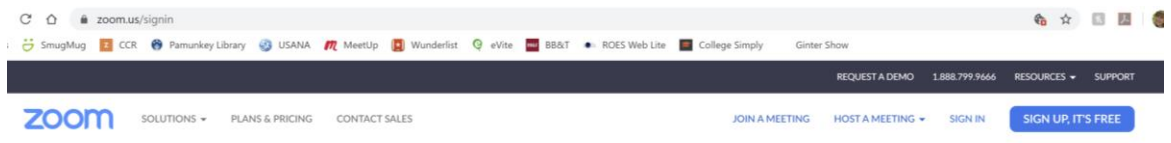
Click the **SIGN UP, IT'S FREE** button.



You'll see this screen:

You can provide your email address

If you have a Google account, the easiest way to join is to click the **Sign in with Google** button. Or, you can sign in with facebook.



### Sign In

Email address

Password

**Sign In**

[Forgot password?](#)  Stay signed in

or

Sign in with Google

Sign in with Facebook



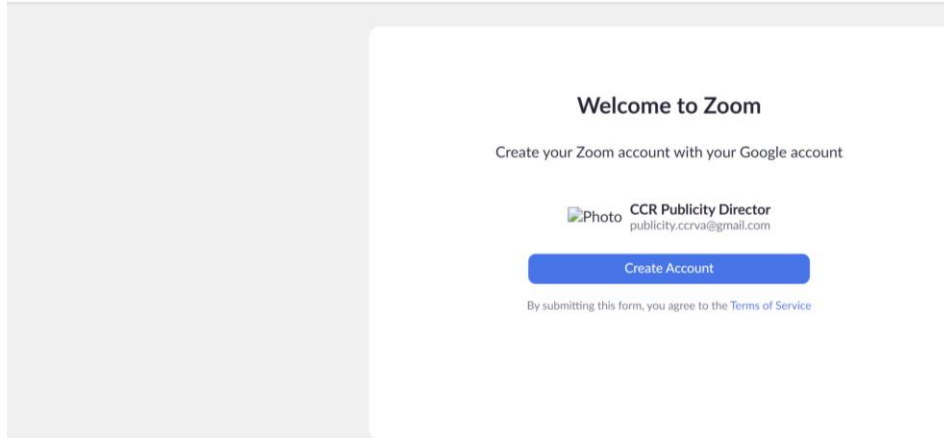


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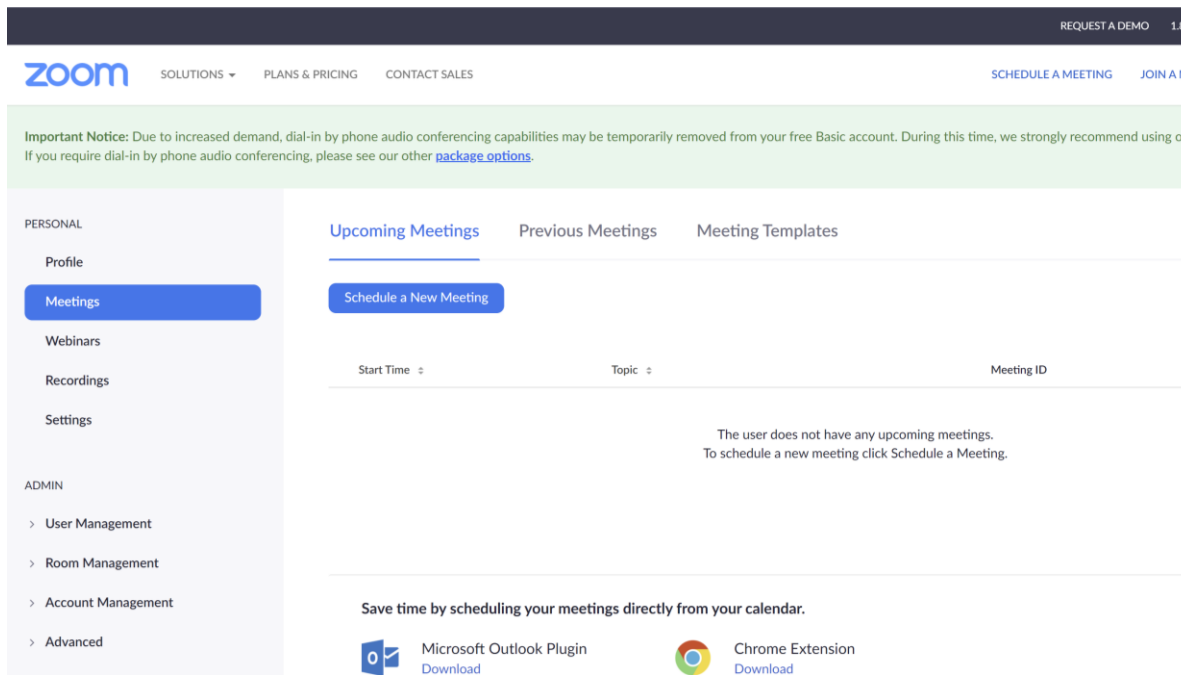
This is the welcome screen.



Click the **Create Account** button

You now have a Zoom account.

Now you just need an invitation...





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You will receive an email invitation to join a Zoom Meeting.

Save this email and at the designated date and time, click the URL to **Join Zoom Meeting**.



CCR Meet & Greet to Learn Zoom

**K** From Karen Taylor Davis to Karen Taylor Davis

CCR Publicity Director is inviting you to a scheduled Zoom meeting.

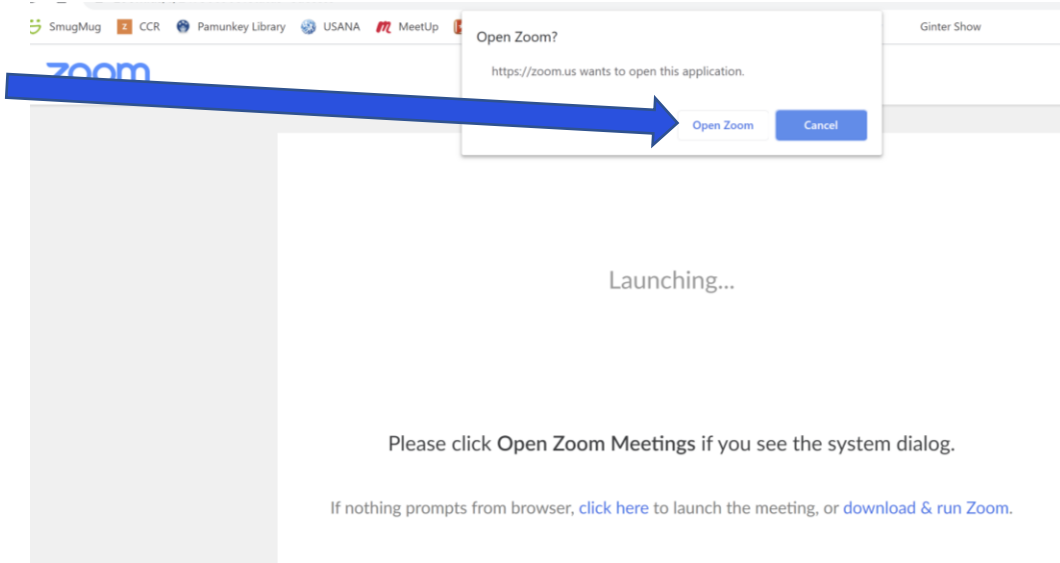
Topic: CCR Meet & Greet to Learn Zoom  
Time: Mar 31, 2020 08:00 PM Eastern Time (US and Canada)  
Every day, until Apr 7, 2020, 8 occurrence(s)  
Mar 31, 2020 08:00 PM  
Apr 1, 2020 08:00 PM  
Apr 2, 2020 08:00 PM  
Apr 3, 2020 08:00 PM  
Apr 4, 2020 08:00 PM  
Apr 5, 2020 08:00 PM  
Apr 6, 2020 08:00 PM  
Apr 7, 2020 08:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.  
Daily: [https://zoom.us/meeting/v5AqdOmupzsqMUjllBWzOEYldF4h4ozfOg/ics?icsToken=98tyKuusqTggHN2VsF-Cc7ctOYH4buHyk1x7oK9Rvij\\_MgVgTjgQYuoWPah5ld-B](https://zoom.us/meeting/v5AqdOmupzsqMUjllBWzOEYldF4h4ozfOg/ics?icsToken=98tyKuusqTggHN2VsF-Cc7ctOYH4buHyk1x7oK9Rvij_MgVgTjgQYuoWPah5ld-B)

Join Zoom Meeting  
<https://zoom.us/j/247306900?pwd=RIY1SDY0dFc1VHFvam83N2JNd2lwdz09>

Meeting ID: 247 306 900  
Password: CCR Online

When you see the pop-up, click **Open Zoom**.



Click **Sign In**.



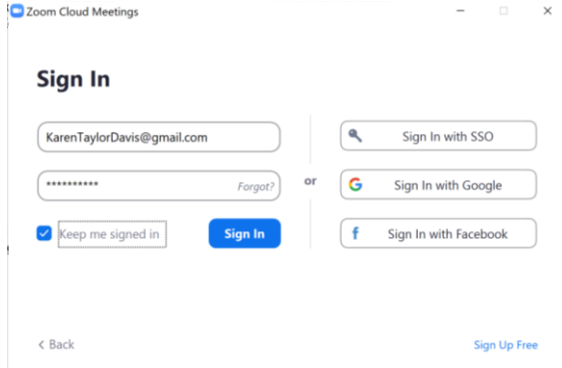


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Enter your email address (the one that received the invitation) and the password given in the email.

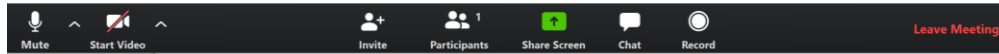
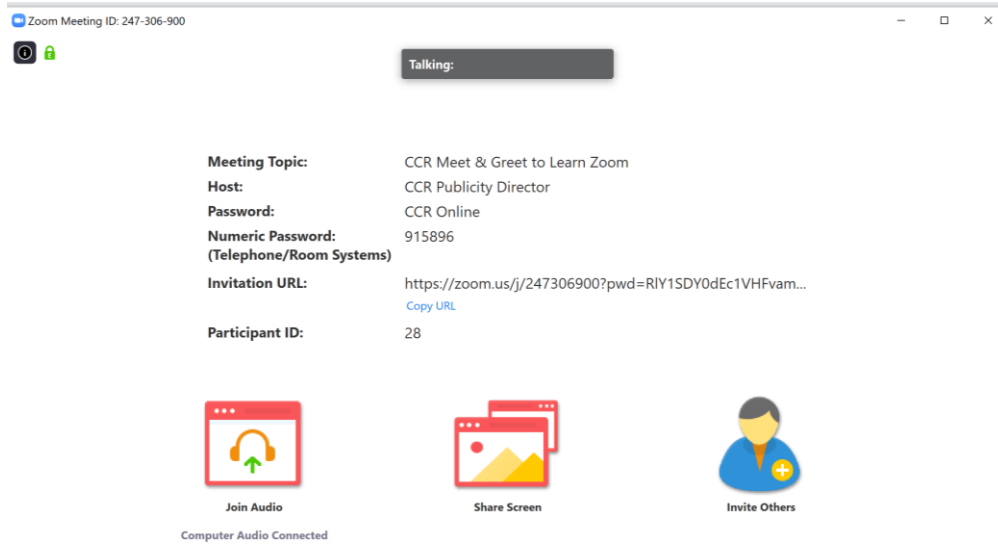


You are IN!

Your facilitator will explain the various options on the bottom of your screen.

Make sure your Audio is working.

You may be able to control your Video option depending on the facilitator's settings.



Zoom provides many training resources on their site: Be sure to check them out if you are having problems

<https://zoom.us/docs/en-us/covid19.html>

